

# 203RD REL

## ADDENDUM C-1

A GUIDE TO NON-COMMISSIONED OFFICER RESPONSIBILITIES  
CLASSIFIED - EYES ONLY



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## FOREWORD:



THE NCO CORPS OF THE ARMY CAN BE DIVIDED INTO THREE PARTS. JUNIOR NCOS, SENIOR NCOS AND 1ST SERGEANTS:

AT THE MOST JUNIOR LEVEL THERE IS THE CORPORALS. JUNIOR NCOS HAVE DIRECT CONTROL OF THE SMALLEST FIGHTING, SUPPORT OR LOGISTIC UNITS IN THE ORDER OF BATTLE: THE SECTION OF INFANTRY.

THE SECOND GROUP IS THE SENIOR NCOS. SERGEANTS ACT AS TROOP OR PLATOON SERGEANTS

AT THE VERY TOP OF THE NCO TREE IS THE 1ST (FIRST) SERGEANT (ISER).

IT IS COMMON PRACTICE WITHIN THE COMBAT ARMS FOR SOLDIERS TO REMAIN IN THE SAME COMPANY UNTIL THEY ARE PROMOTED TO SERGEANT. EMBRACED WITHIN THE REGIMENTAL SYSTEM THE SUB UNIT OFFERS AN ENVIRONMENT IN WHICH HE OR SHE CAN MATURE AND DEVELOP WITHIN FAMILIAR SURROUNDINGS. IT IS ALSO IN THE SUB UNIT THAT THE INDIVIDUAL WILL BE AT GREATEST RISK ON OPERATIONS AT THE CUTTING EDGE. IN ESSENCE THE SUB UNIT AND DE FACTO THE REGIMENT OR CORPS TO WHICH THE NCO BELONGS IS THE PRIMARY FACTOR FOR EXISTENCE.

AS THE SOLDIER PROGRESSES THROUGH HIS CAREER, GAINING EXPERIENCE AND QUALIFICATIONS THROUGH TRAINING, HE OR SHE MOVES INTO THE MIDDLE MANAGEMENT OF THE ARMED FORCES AND INCREASINGLY TAKE ON AN EXECUTIVE MANAGEMENT FUNCTION.

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# GENERAL INFORMATION:



THERE ARE MANY WAYS OF DESCRIBING THE ROLE OF THE NCO AND THE PLACE HE HOLDS IN THE REPUBLIC ARMY. IN SIMPLISTIC TERMS THE COMMISSIONED OFFICER LEADS, COMMANDS AND DIRECTS; THE NCO ORGANIZES AND ADMINISTERS AND THE SOLDIER EXECUTES. IN REALITY THE RELATIONSHIP IS FAR MORE COMPLEX. THE POPULAR IMAGE OFTEN PORTRAYED IN THE MEDIA AND WHICH PERSISTS IN MODERN SOAPS IS FLAWED AND A LONG WAY FROM THE TRUTH AND THE REALITY OF SOLDIERING. IT IS IMPORTANT TO UNDERSTAND THAT THE OFFICER-NCO-SOLDIER TRIANGULAR RELATIONSHIP IS NOW A VERY SOPHISTICATED ONE. EACH PART OF THAT TRIANGLE IS AN EQUAL IN THE CONTEXT OF THE TEAM IN WHICH THEY OPERATE. THE INTERPLAY AND RELATIONSHIP DEMANDS MUTUAL TRUST AND RESPECT. IN SPECIAL FORCES UNITS THE OFFICER NCO RELATIONSHIP ALMOST DISAPPEARS COMPLETELY, BUT STILL NOT QUITE.

MODERN SOLDIERS ARE WELL EDUCATED, RESOURCEFUL, CAN THINK FOR THEMSELVES AND HAVE THEIR OWN CLEAR OPINIONS. EACH OF THE ELEMENTS IN THE MILITARY CHAIN OF COMMAND HAS DISTINCT AND OVERLAPPING ROLES. WHEN THIS RELATIONSHIP WORKS WELL, THROUGH GOOD TRAINING AND MUTUAL UNDERSTANDING AND TRUST THERE IS OFTEN A COMPLETE ABSENCE OF DIRECT ORDERS IN THE OLD FASHIONED SENSE. RATHER THE OPERATION SWINGS INTO ACTION THROUGH A SERIES OF CONCURRENT AND CONSECUTIVE EVENTS KNOWN IN THE JARGON AS BATTLE PROCEDURE.

THE ONE ASPECT THAT PUTS OFFICERS APART IS THAT NCOS, IN GENERAL TERMS, DO NOT COMMAND SOLDIERS. HOWEVER, THEY ARE ABSOLUTELY CRITICAL IN PROVIDING TACTICAL AND TECHNICAL EXPERTISE, ADMINISTRATION AND DISCIPLINE THROUGH THE RANKS. IN SOME CASES NCOS WILL TAKE COMMAND. INDEED MANY ARE PERFECTLY CAPABLE OF DOING SO.

OFFICERS STAND APART AND ARE EXPECTED TO DO SO. OFFICERS HAVE THE ABILITY TO THINK MORE QUICKLY AND POSSESS GREATER INITIATIVE. GENERAL PAEEMA BERROTT IS VERY CLEAR ON THIS DIFFERENCE. WHEN TALKING POST BATTLE OF CORUSCANT HE MADE THE POINT THAT TROOPS AND PLATOONS COMMANDED BY OFFICERS WERE FAR BETTER THAN THOSE COMMANDED BY NCOS AS THEY WERE BETTER ABLE TO MEET THE UNEXPECTED. THE IMPORTANCE OF THE REPUBLIC NCO IS TO BE FOUND IN THE ROLE PLAYED BY THE COLLECTIVE STRENGTH OF THE CORPORALS, SERGEANTS AND 1ST SERGEANTS ON OPERATIONS GALAXY WIDE.

"SOLDIERS OF ALL RANKS WILL HAVE INCREASING RESPONSIBILITY, INFLUENCE AND SIGNIFICANCE IN BATTLE AND OTHER OPERATIONS. THEY ARE LIKELY TO BE MORE DISPERSED, AND OPERATE IN GREATER ISOLATION THAN EVER BEFORE. THEIR SMALLEST ACTIONS MAY HAVE OPERATIONAL, STRATEGIC OR EVEN POLITICAL IMPLICATIONS. MANY OPERATIONS WILL REQUIRE NEW ATTITUDES, THINKING AND SKILLS FROM ALL RANKS."



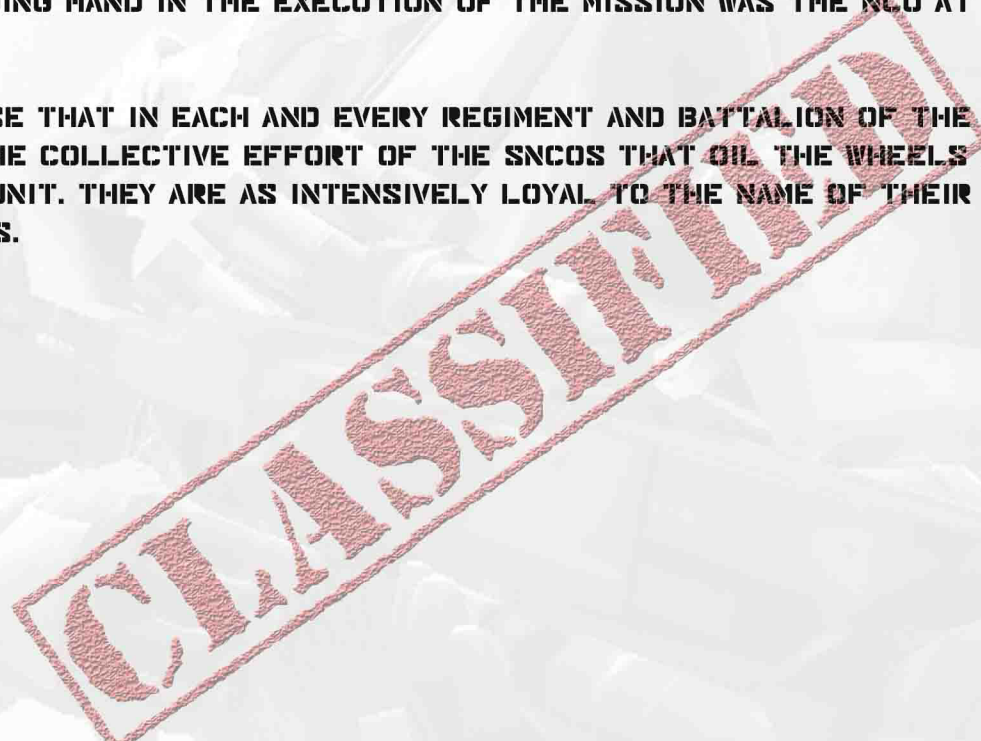
# GENERAL INFORMATION:



THE NCO IN THE REPUBLIC ARMY IS THE INDIVIDUAL THAT MAKES IT ALL HAPPEN. THE OFFICERS ON THE STAFF OF A HEADQUARTERS PLAN AND DIRECT, THEIR INSTRUCTIONS ARE PASSED DOWN THE CHAIN OF COMMAND TO THE GENERALS AND LIEUTENANT COLONELS AND MAJORS AND CAPTAINS WHO WILL ISSUE ORDERS FOR THE PARTICULAR OPERATION. IN THE FINAL ANALYSIS THE INDIVIDUALS WHO MAKE SURE THE SOLDIERS ARE THERE ON TIME, IN THE RIGHT KIT, BRIEFED FOR THE OPERATION ARE THE NCOs. THEY FORM THE MIDDLE MANAGEMENT, THE BACKBONE OF THE ARMY. THEY MAINTAIN THE TRADITIONS AND STANDARDS. THEY MAINTAIN THE DISCIPLINE AND THE ADMINISTRATION. THEY SORT THE PROBLEMS LITTLE AND LARGE. IT DOES NOT MATTER IF IT IS FIREFIGHTING ON CORELLIA, BUILDING A BRIDGE ON TARIS OR ENGAGING THE IMPERIAL ARMY ON BALMORRA.

PROFESSIONALISM AND MILITARY TRAINING OF THE HIGHEST ORDER COUPLED TO AN EASY UNDERSTANDING THROUGH THE RANK STRUCTURE MADE SUCH A COMPLEX OPERATION POSSIBLE. AND THE GUIDING HAND IN THE EXECUTION OF THE MISSION WAS THE NCO AT THE RESPECTIVE LEVELS.

IT IS THE CASE THAT IN EACH AND EVERY REGIMENT AND BATTALION OF THE REPUBLIC ARMY IT WILL BE THE COLLECTIVE EFFORT OF THE SNCOS THAT OIL THE WHEELS OF THE PARTICULAR UNIT. THEY ARE AS INTENSIVELY LOYAL TO THE NAME OF THEIR REGIMENT AS THE OFFICERS.



# RECRUITMENT PROCEDURES:

CORPORALS ARE ALLOWED TO CONDUCT AN IN-CHARACTER INTERVIEW, BUT NOT A OUT-OF-CHARACTER INTERVIEW.



## IF THE PERSON BEING INVITED TO THE GUILD IS A NEW RECRUIT:

- CHECK THEIR NAME AGAINST THE NAMES IN "THE PERSONNEL DATABASE QUEUE" LOCATED IN THE "READY ROOM" FORUMS.
  - GREEN LIST: CAN BE INVITED WITHOUT THE INTERVIEWS.
  - YELLOW LIST: CAN BE INVITED TO THE GUILD AFTER THEY COMPLETE THE INTERVIEWS.
  - BLACK LIST: INTERVIEWS CANNOT BE CONDUCTED WITHOUT COMMAND APPROVAL,
- CONDUCT AN IN-CHARACTER INTERVIEW, TO JUDGE THEIR RP SKILLS. THIS IS NOT AN AUTOMATIC DISQUALIFIER FOR ENLISTMENT, BUT THEY SHOULD POSSESS A BASIC GRASP OF RP.
- CONDUCT A OUT-OF-CHARACTER INTERVIEW ON THE ASSIGNED MUMBLE SERVER.

IF THEY MEET YOUR EXPECTATIONS AND THOSE EXPECTATIONS OUTLINED IN THE TRAINING MANUAL,, INVITE THEM TO THE GUILD AFTER THE FOLLOWING:

- INFORM THEM THAT LEGACY NAMES ARE TO BE DISPLAYED AT ALL TIMES.
- CHECK THAT THEY DO NOT HAVE ANY TITLES UP THAT DENOTE RANK.
- INFORM THEM THAT THERE IS A RECRUIT UNIFORM AND THAT IT IS TO BE WORN AT ALL TIME. ISSUE THEM A RECRUIT UNIFORM FROM THE GUILD BANK.

AFTER YOU ADD THEM TO THE GUILD:

- SET THEIR CHARACTER TO PRIMARY IN THE GUILD WINDOW.
- GIVE THEM THE MUMBLE SERVER INFO AND HELP THEM SET IT UP IF NEEDED. PUSH TO TALK IS REQUIRED.
- POST IN THE "READY ROOM" FORUM THAT YOU HAVE ADDED THEM TO THE GUILD.

## IF YOU ARE INVITING AN ALT TO THE GUILD:

- ENSURE THAT THEY HAVE ATTAINED THE RANK OF "ENLISTED" ON THEIR MAIN.
- PHYSICALLY INSPECT THEM TO VERIFY THEY HAVE 2018 EXPERTISE.
- VERIFY THAT THE ALT CHARACTER HAS A COMPLETE UNIFORM SET AND CAN EQUIP IT.
- ADDITIONAL ALTS CAN BE INVITED ONLY AFTER EACH OF THE CURRENT ALTS MEETS THE REQUIREMENTS.

IF THEY MEET THE CRITERIA, INVITE THEM TO THE GUILD, THEN PROCEED WITH THE FOLLOWING:

- SET THEIR RANK TO ENLISTED.



# GUILD BANK WITHDRAW PROCEDURES:





# **FIRE TEAM LEADER DUTIES:**

## **RANK: CORPORAL**

A CORPORAL IS THE FIRST NON-COMMISSIONED OFFICER RANK, AND THE LOWEST RANK OFFICIALLY EMPOWERED TO ISSUE A LAWFUL COMMAND. IN THE GALACTIC REPUBLIC, CORPORAL IS THE RANK FOR A RIFLE FIRE TEAM LEADER, OR ASSAULT WEAPON FIRE TEAM LEADER.

### **DUTIES:**

- CONDUCT IN CHARACTER INTERVIEWS FOR POTENTIAL NEW RECRUITS PRIOR TO THEIR ENLISTMENT.

### **REQUIREMENTS:**

- A CORPORAL MUST ATTEND AT LEAST FOUR EVENTS PER MONTH

### **BENEFITS:**

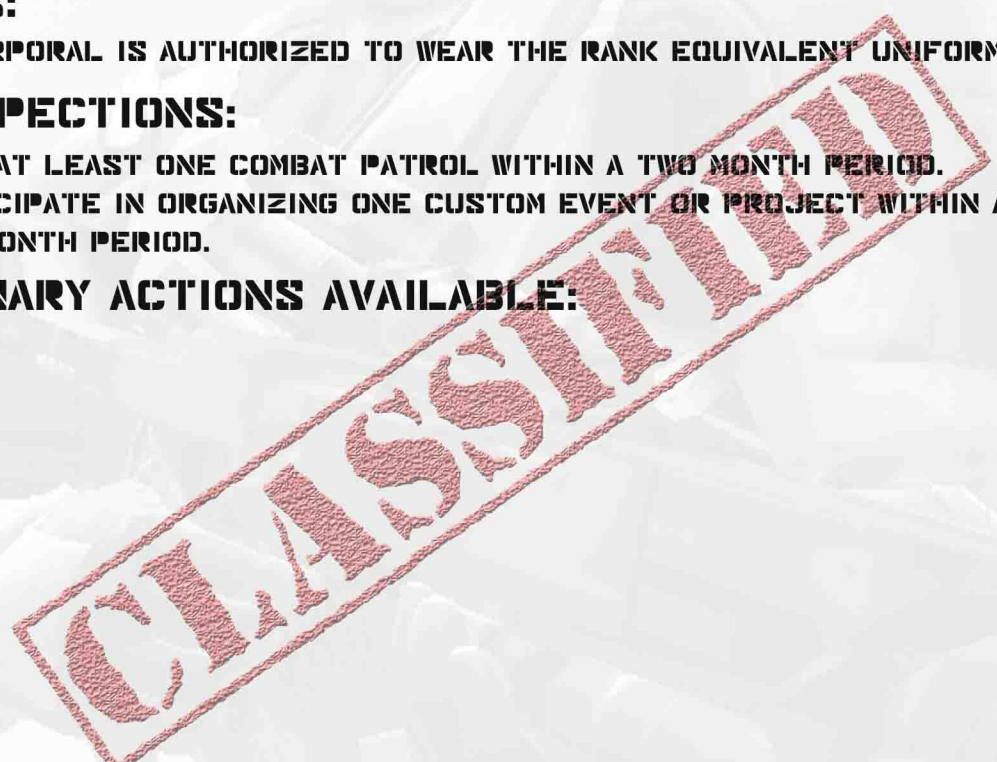
- A CORPORAL IS AUTHORIZED TO WEAR THE RANK EQUIVALENT UNIFORM HELMET.

### **EVENT EXPECTATIONS:**

- LEAD AT LEAST ONE COMBAT PATROL WITHIN A TWO MONTH PERIOD.
- PARTICIPATE IN ORGANIZING ONE CUSTOM EVENT OR PROJECT WITHIN A TWO MONTH PERIOD.

### **DISCIPLINARY ACTIONS AVAILABLE:**

NONE







# **SQUAD LEADER DUTIES:**

## **RANK: SERGEANT**

A SERGEANT IS THE SECOND NON-COMMISSIONED OFFICER RANK, AND OFFICIALLY EMPOWERED TO ISSUE A LAWFUL COMMAND TO TROOPERS, SPECIALISTS, AND CORPORALS. IN THE GALACTIC REPUBLIC, SERGEANTS ARE ASSIGNED TO OVERSEE A SQUAD OF EIGHT MEN.

### **DUTIES:**

- CONDUCT IN CHARACTER INTERVIEWS FOR POTENTIAL NEW RECRUITS PRIOR TO THEIR ENLISTMENT.
- CONDUCT OUT OF CHARACTER INTERVIEWS FOR POTENTIAL NEW RECRUITS PRIOR TO THEIR ENLISTMENT.
- UPON INVITING A NEW RECRUIT TO THE GUILD, PROVIDE AN ORIENTATION. THIS SHOULD INCLUDE:
  - THE PROCEDURE FOR GAINING FORUM ACCESS AND MUMBLE ACCESS
  - PROVIDING THEM WITH THEIR UNIFORM ARMOR, WEAPON AND RIFLE
  - INSTRUCTIONS REGARDING THEIR UNIFORM CRYSTAL AND SPEEDER
  - ENTERING THEIR ROLEPLAY SPECIALIZATIONS IN THEIR MEMBER NOTES.

### **REQUIREMENTS:**

A SERGEANT MUST ATTEND AT LEAST FOUR EVENTS PER MONTH

### **BENEFITS:**

A SERGEANT IS AUTHORIZED TO WEAR THE RANK EQUIVALENT UNIFORM.  
A SERGEANT IS AUTHORIZED TO WITHDRAW ITEMS FROM THE GUILD BANK,  
A SERGEANT MAY INVITE PEOPLE TO THE GUILD,  
A SERGEANT HAS ACCESS TO THE NCO FORUMS.

### **EVENT EXPECTATIONS:**

- LEAD AT LEAST ONE COMBAT PATROL WITHIN A TWO MONTH PERIOD.
- PARTICIPATE IN ORGANIZING ONE CUSTOM EVENT OR PROJECT PER MONTH.

### **DISCIPLINARY ACTIONS AVAILABLE:**

- PHYSICAL TRAINING
- PUSHUPS
- STAIR-JUMPS

# **PLATOON SERGEANT DUTIES:**

## **RANK: FIRST SERGEANT**

A FIRST SERGEANT IS THE THIRD NON-COMMISSIONED OFFICER RANK, AND OFFICIALLY EMPOWERED TO ISSUE A LAWFUL COMMAND TO TROOPERS, SPECIALISTS, CORPORALS, AND SERGEANTS. IN THE GALACTIC REPUBLIC, FIRST SERGEANTS ARE ASSIGNED TO OVERSEE A PLATOON OF 24 MEN.

### **DUTIES:**

- A FIRST SERGEANT OVERSEES ALL ASPECTS OF RECRUIT TRAINING.
- A FIRST SERGEANT OVERSEES ALL ASPECTS OF COMBAT TRAINING, FOR THE ENLISTED RANKS.
- A FIRST SERGEANT MAINTAINS ORDER AND DISCIPLINE, WITH ALL NCO AND ENLISTED PERSONNEL.

### **REQUIREMENTS:**

- A FIRST SERGEANT MUST ATTEND AT LEAST FOUR EVENTS PER MONTH

### **BENEFITS:**

- A FIRST SERGEANT IS AUTHORIZED TO WEAR THE RANK EQUIVALENT UNIFORM.
- A FIRST SERGEANT IS AUTHORIZED TO WITHDRAW ITEMS FROM THE GUILD BANK.
- A FIRST SERGEANT MAY INVITE PEOPLE TO THE GUILD.
- A FIRST SERGEANT HAS ACCESS TO THE NCO FORUMS.
- A FIRST SERGEANT HAS ACCESS TO OFFICERS GUILD CHAT.
- A FIRST SERGEANT HAS ACCESS TO THE OFFICERS FORUMS

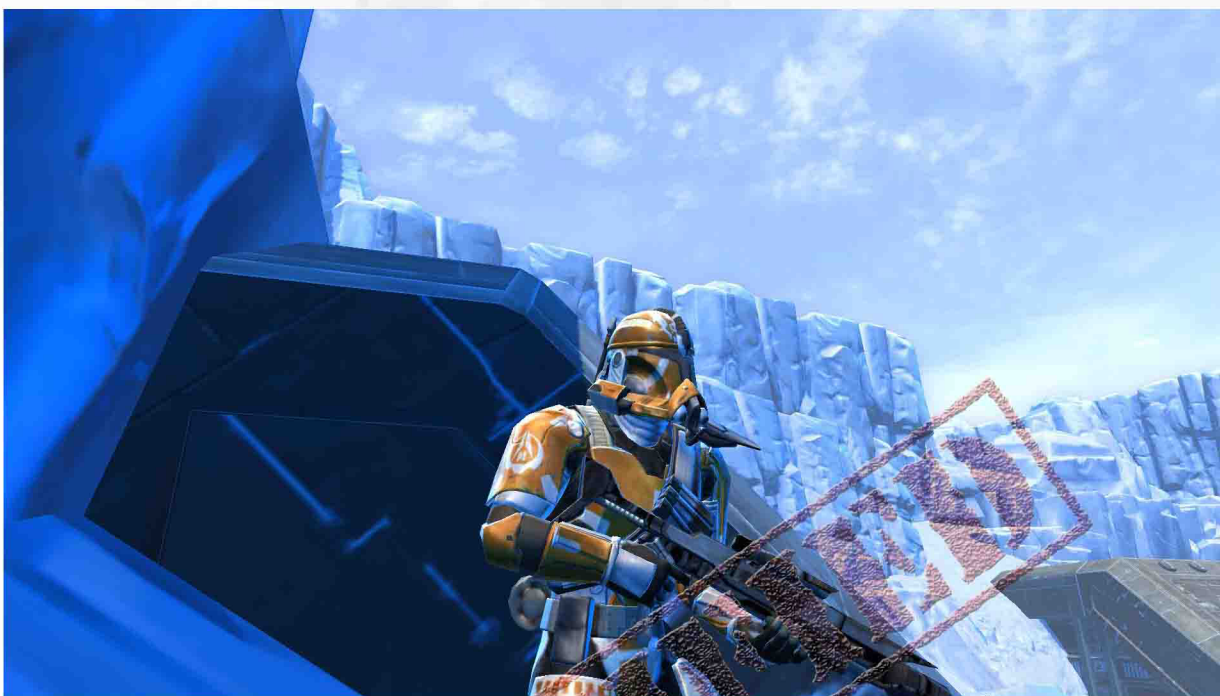
### **EVENT EXPECTATIONS:**

- AS A COLLECTIVE; PLAN SOI COURSES 1 & 2 EVERY THREE WEEKS
- AS A COLLECTIVE; PLAN ONE COMBAT ARMS TRAINING EVENT PER MONTH.
- AS A COLLECTIVE; PLAN ONE FORCE RECON COURSE PER MONTH

### **DISCIPLINARY ACTIONS AVAILABLE:**

- PHYSICAL TRAINING
- PUSHUPS
- STAIR-JUMPS
- RESTRICTED DUTY
- EXPULSION FROM THE GUILD





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